

### Asking kind regards from secretary

(1) The secretary would like to ask authors to individually check their statuses of registration on the preliminary program shown in our web-site.

Please allow the secretary to omit to send the receipt e-mails of the submission to the corresponding authors.

If the author have properly completed the 3 procedures (submissions of 1.registration with proper payment, 2.transfer copyright form and 3. full paper), the status shows of presentation is indicated as "OK" in green color.

(2) In any contacting with the secretary, please kindly show the reference number of the submission (ex o-xxx, or p-xxx) in the subject of e-mail by author. The notation of the reference number which is kindly shown by the author is great helpful to our staffs.

(3) Please also put the reference number on any file attached on e-mail (ex. accm6registration-o-987.pdf, accm6copyright-o-987.pdf, accm6fullpaper-o-987.pdf and so on), if author submits a file to the secretary in future.

(If author has already sent us them, the author does not have to send again the same file with revised filename).

(4) Please use one e-mail on each presentation for asking (or submitting) something to the secretary. For example, please individually send us 2 e-mails, if a corresponding author (not speaker) submits two papers.

(5) Please also do not re-send same e-mail for several times.

(6) If the author will intend to send us revised full paper, the secretary recommends sending the file very and very immediately. The revision of full paper will be soon refused, because within several days papers will be bind to be in printing for the proceedings by a company.

If the file reaches to us beyond the day for binding, old version of the paper would be printed in the proceedings properly.

(7) In sending the file of revised full paper, please put different file name which identifies the revised version (ex accm6fullpaper-o-987ver2.pdf).

If the author sent many files without specific message or identified filename, please allow the secretary to do arbitrary selection of the file for publication in the proceeding.

All our staffs have spontaneous minds to success the conference of ACCM6.

We hope your kind collaborations will be given to us.

Very sincerely yours